

# BOARD OF SUPERVISORS

# Brown County



305 E. WALNUT STREET

E-Mail: [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

## **"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public  
that the following meetings will be held**

**THE WEEK OF  
April 11-15, 2016**

### **MONDAY, APRIL 11, 2016**

- |          |   |  |
|----------|---|--|
| *9:00 am | Port of Green Bay Symposium<br>(Quorum Notice Only – No Action Will Be Taken) | Titletown Tap Room<br>320 N. Broadway                            |
| *4:30 pm | Neville Public Museum Governing Board   | 2 <sup>nd</sup> Floor, Neville Public Museum<br>210 Museum Place |
| *5:30 pm | Executive Committee   | Room 200, Northern Building<br>305 E. Walnut Street              |

### **TUESDAY, APRIL 12, 2016**

- |          |  |   |
|----------|--|---|
| *9:00 am | Traffic Safety Commission                  | Brown County Sheriff's Office<br>2684 Development Drive |
| *4:00 pm | Children With Disabilities Education Board | Syble Hopp School<br>755 Scheuring Road                 |

### **WEDNESDAY, APRIL 13, 2016**

(No Meetings)

### **THURSDAY, APRIL 14, 2016**

- |          |  |   |
|----------|--|---|
| *5:00 pm | Aging & Disability Resource Center – Nomination and HR Committee | Aging & Disability Resourced Ctr.<br>300 S. Adams Street      |
| *5:15 pm | Human Services Board   | Board Rm A – Sophie Beaumont Bldg.<br>111 N. Jefferson Street |

### **FRIDAY, APRIL 15, 2016**

- |           |                                |   |
|-----------|--------------------------------|---|
| *12:00 pm | Mental Health Ad Hoc Committee | Room 365, Community Treatment Center<br>3150 Gershwin Drive |
|-----------|--------------------------------|---|

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

**PORT & RESOURCE RECOVERY DEPARTMENT**

*Brown County*

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

**--- PUBLIC NOTICE ---**

April 5, 2016

RE: Port Symposium - Quorum

To Whom It May Concern;

On Monday April 11<sup>th</sup> the Port & Resource Recovery Department will hold the annual Port of Green Bay Symposium at Titledown Taproom that will begin at 9:00 am. There will be a quorum of Harbor Commissioners, no action will be taken.

Sincerely,



Dean Haen

Port & Resource Recovery, Director

**NEVILLE PUBLIC MUSEUM**  
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS  
NEVILLEPUBLICMUSEUM.ORG

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**NEVILLE PUBLIC MUSEUM GOVERNING BOARD**

**AGENDA**

**April 11, 2016**

**4:30 p.m.**

**Neville Public Museum  
Edge of the Inland Sea Exhibit  
2nd floor**

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- I. Call meeting to order
- II. Approve/modify agenda
- III. *Edge of the Inland Sea* Visitor Experience Survey
- IV. Such other matters as authorized by law
- V. Adjournment

Kevin Kuehn, Chair

*Please contact Beth Lemke at 448-7848 if you cannot attend this meeting*

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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### **EXECUTIVE COMMITTEE**

Tom Lund, Chairman  
Patrick Moynihan, Jr., Vice-Chairman  
Steve Fewell, Patrick Evans  
Bernie Erickson, Patrick Buckley, John Van Dyck

### **EXECUTIVE COMMITTEE**

**Monday, April 11, 2016**

**5:30 p.m.**

**Room 200, Northern Building  
305 E. Walnut Street**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION  
ON ANY ITEM ON THE AGENDA.**

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify Minutes of March 7, 2016.

### **Comments from the Public**

1. **Review Minutes of:**
  - a) LEAN Steering Committee (February 4, 2016).

### **Vacant Budgeted Positions (Request to Fill)**

2. Administration – Admin/Communications Coordinator - Vacated – 4/18/16.
3. Child Support – Child Support Specialist – Enforcement - Vacated – 3/25/16.
4. Health – Public Health Nurse (.32 FTE) - Vacated – 12-21-15.
5. Human Services – Economic Support Specialist (x3) - Vacated – 4/1/16; 4/15/16.
6. NEW Zoo – Guest Services Coordinator - Vacated – 3/9/16.
7. Public Works (Facilities) – Housekeeper - Vacated – 3/11/16.
8. Register of Deeds – Real Estate Specialist - Vacated – 5/2/16.
9. Register of Deeds – Chief Deputy Register of Deeds - Vacated – 5/3/16.
10. Technology Services – Enterprise System Analyst II - Vacated – 4/1/16.

### **Legal Bills**

11. Review and Possible Action on Legal Bills to be paid.

### **Treasurer**

- 11a. ACTION – Review and approval or rejection of bids for tax deed properties (Bid results of 4-8-16) to be handed out at meeting)

<b><u>Parcel #</u></b>	<b><u>Municipality</u></b>	<b><u>Address</u></b>	<b><u>Min. Starting Bid</u></b>
14-157	City of Green Bay	1274 Cherry St.	\$ 100
1-898	City of Green Bay	1322 S. Chestnut Ave	\$ 100
2-661	City of Green Bay	519 Twelfth Ave.	\$ 100

### **Communications**

12. Communication from Supervisor Evans re: Discussion on the possible uses for the savings in the reduction of bond payments. Maintenance, promotion of Brown County, Room Tax Stabilization Fund. *Held for one month.*

### **Referred to Executive Committee**

13. Discussion and possible action re: Request for Proposal for Brown County Pharmacy Services for Community Treatment Center (CTC) Project #2052. *Referred from March Human Services.*
- 13a. Budget Adjustment Request (16-20): Any allocation from the County's General Fund. *Referred to Executive Committee due to cancelled of Admin Committee.*

### **Resolutions, Ordinances**

14. Resolution approving the purchase of elections systems software and hardware.
15. Resolution re: Change in Table of Organization for U.W. Extension Stem Outreach Coordinator – LTE.
16. Resolution re: Change in Table of Organization for U.W. Extension Teen Market Garden Coordinator – LTE.
17. Ordinance Amending Sections 4.93 of Chapter 4 of the Brown County code entitled "Grievance Procedure". *Held for one month.*

### **Reports**

18. County Executive Report.
  - a) Budget Status Financial Reports for December, 2015 and January & February, 2016.
19. Human Resources Report.
20. Internal Auditor Report.
  - a) Audit Report: Monetary Receipts, Disbursements and Deposits Review – Brown County Treasurer.
  - b) Board of Supervisors Budget Status Financial Report – December, 2015.
  - c) Board of Supervisors (Veterans' Recognition Subcommittee) – December, 2015.
  - d) Board of Supervisors Budget Status Financial Report – February, 2016.
  - e) Monthly Status Update: March 1 – March 31, 2016.

### **Other**

21. Such other matters as authorized by law.
22. Adjourn.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**SHERIFF'S OFFICE**

*Brown County*

2684 DEVELOPMENT DRIVE  
GREEN BAY, WISCONSIN 54311  
PHONE (920) 448-4200 FAX (920) 448-6370



**JOHN R. GOSSAGE**  
**SHERIFF**

**PUBLIC NOTICE OF MEETING**

Pursuant to Section 19.84 of the Wisconsin Statutes, notice is hereby given to the public that a regular meeting of the Brown County Traffic Safety Commission will be held on April 12<sup>th</sup>, 2016 at 9:00 a.m. at the Brown County Sheriff's Office, 2684 Development Dr., Green Bay, WI 54311.

Agencies reporting traffic fatalities for the first quarter of 2016 please forward incident information in advance to Dan Sandberg at:  
Sandberg\_DO@co.brown.wi.us. Thank you.

**A G E N D A**

1. Call to Order
2. Approve Minutes
3. US 41 Construction Update
4. Multi-Jurisdictional OWI Task Force Update
5. BOTS Updates
6. First Quarter Traffic Fatalities
7. Case Study on CTH X Pedestrian Fatal Crash
8. Discussion on Leo Frigo Bridge suicide/attempted suicide issues
9. Review on TSC social media site
10. Updates on Community Maps
11. Citizen Appearances
12. Other Business as Allowed by Law

**Dan Sandberg, #210 BRSO**  
**Brown County Traffic Safety Commission**

Pursuant to Section 19.84, notice is hereby given to the public:

**BROWN COUNTY CHILDREN WITH DISABILITIES  
EDUCATION BOARD AGENDA  
TUESDAY, April 12, 2016- 4:00pm  
SYBLE HOPP SCHOOL**

1. Call to Order – 4:00 p.m. – B Clancy
2. Action Item: Approval of February 24, 2016 Board Minutes
3. Action Item: Approval of Agenda
4. Action Item: Donations
5. Action Item: Financial Report
6. Action Item: Administrator Report
7. Action Item: 2016-2017 School Calendar
8. Action Item: Parent Organization
9. Action Item: Request for one year leave
10. Action Item: Payment of Bills
11. Action Item: Replacement staff
12. Action Item: Adjournment to Executive Session: The Board will move to executive session and reconvene to open session as allowed by Wisconsin stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluations and staff requests.
13. Action Item: 2016-2017 Preliminary Budget/expenditures/Set Levy
14. Action Item: Staff requests
15. Action Item: Adjournment

"Any person wishing to attend who, because of disability requires special accommodation should contact Syble Hopp School at 336-5754 by 3:00 p.m. on Monday April 11, 2016 so that arrangements can be made."

# **AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY**

## **Nominations and Human Resource Committee**

**April 14, 2016**

**5:00 p.m.**

**ADRC: 300 S. Adams Green Bay WI**

### **AGENDA**

<b>Agenda Item</b>	<b>Handout</b>	<b>Action Required</b>
1. Adoption of Agenda	Yes	Yes
2. Review of the minutes of the combined Nominations and Human Resource Committee and Executive and Finance meeting of November 11, 2015 (previously approved by the Executive and Finance Committee 4.1.2016)	Yes	
3. Potential Candidates for the ADRC board vacancies		
a. Replacement of Ramon Fierros	Yes	Yes
b. Vacancies in 2017	Yes	
c. Additional Member to Nominations and Human Resource Committee	Yes	Yes
d. Change in Organizational chart-Support Team and Resource Specialist supervision	Yes	Yes
4. Adjourn		Yes

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Marvin Rucker, Chairperson  
Aging & Disability Resource Center  
of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: "Building a community that values, empowers, and supports seniors, adults with disabilities and their caregivers"



## BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-3600



Erik Pritzl, Executive Director

### MEETING OF THE HUMAN SERVICES BOARD

Thursday, April 14, 2016

BROWN COUNTY HUMAN SERVICES-BOARD ROOM A

111 N. JEFFERSON STREET, GREEN BAY, WI 54311

5:15 P.M.

### AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of February 11, 2016 Human Services Board Meeting.
4. Executive Director's Report.
5. Presentation re: CTC Food and Nutrition Services.
6. Discussion – Proposal for Detoxification Services.
7. Discussion – Proposal for Day Report Center.
8. Administrator Report (CTC).
  - a. NPC Monthly Report.
9. Financial Report for Community Treatment Center and Community Programs.
10. \*Statistical Reports.
  - a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
  - b. Monthly Inpatient Data – Bellin Psychiatric Center.
  - c. Child Protection – Child Abuse/Neglect Report.
  - d. Monthly Contract Update.
11. \*Request for New Non-Continuous Vendor.
12. \*Request for New Vendor Contract.
13. Other Matters.
14. Adjourn Business Meeting.

*\*Note: attached as written reports*

#### Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

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E-Mail: BC\_County\_Board@co.brown.wi.us

Guy Zima, Chairman

Erik Hoyer, Vice Chairman

### **MENTAL HEALTH TREATMENT COMMITTEE: AD HOC**

**Friday, April 15, 2016**

**12:00 p.m.**

**Room 365, Community Treatment Center  
3150 Gershwin Drive, Green Bay, Wisconsin**


- I. Call to Order.
  - II. Approve/Modify Agenda.
  - III. Approve/Modify Minutes of February 19, 2016.
- 
1. Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.
  2. Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.
  3. Such other matters as authorized by law.

Guy Zima, Chair

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# APRIL 2016



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5 	6 Public Safety 11am NOTE: Ed & Rec @ SW Branch Library 5:30 pm	7 CJCB 8:00am	8	9
10	11 Executive Cmte 5:30 pm	12	13	14	15 Mental Health Ad Hoc 12:00 pm	16
17	18	19 Board of Supervisors Organizational Mtg 9:30 am Veterans Recognition Subcmte 4:30 pm	20	21	22 	23
24	25 Land Con 5 pm PD&T 5:15 pm (Towns Meeting To Follow)	26	27 Human Svc 5:30 pm	28 Admin 5:30 pm	29	30

## **BROWN COUNTY COMMITTEE MINUTES**

- Aging & Disability Resource Center of Brown County (November 11, 2015)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
EXECUTIVE & FINANCE AND NOMINATING & HUMAN RESOURCES MEETING**

**November 11, 2015**

**PRESENT:** Beth Relich, Marvin Rucker, Lisa Van Donsel, Pat Hickey, Joan Swigert, Barbara Robinson

**ABSENT:** None

**EXCUSED:** None

**ALSO PRESENT:** Devon Christianson, Kinsey Black, Debra Bowers

The meeting was called to order by Chairperson Rucker at 4:34 p.m.

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF AGENDA:** Ms. Relich/Ms. Van Donsel moved to adopt the agenda. **MOTION CARRIED.**

**APPROVAL OF THE MINUTES OF October 17, 2014:** Ms. Relich/Ms. Hickey moved to approve the minutes of the October 17, 2014 Nominations and Human Resource Committee meeting. **MOTION CARRIED.**

**APPROVAL OF THE MINUTES OF June 24, 2015:** Ms. Van Donsel/Ms. Swigert moved to approve the minutes of the June 24, 2015 Executive and Finance Committee meeting. **MOTION CARRIED.**

**PROPOSED SLATE OF OFFICERS 2016:**

Mr. Christianson reported that the proposed slate of officers has been contacted and have agreed to serve in the following positions for 2016:

- A. CHAIRPERSON – MARVIN RUCKER**
- B. VICE-CHAIRPERSON – BARB ROBINSON**
- C. SECRETARY – PAT HICKEY**
- D. TREASURER – BETH RELICH**

Ms. Relich/Ms. Van Donsel moved to approve the slate of officers as listed on the agenda and present it to the Board. **MOTION CARRIED.**

**PLANNING FOR 2017 BOARD VACANCIES:**

Ms. Christianson indicated the Mr. Epstein, Ms. Maczka, and Ms. Swigert's terms are coming to an end at the end of 2015. Ms. Swigert has chosen not to renew for a second term at this time. As a result, there will be an opening on the Board for an older adult position. Ms. Christianson indicated that Barb VanderPutten is interested in applying for this position and currently volunteers at the ADRC as a notary. Ms. VanderPutten owned and operated a business with her husband selling software and equipment, has been a caregiver for family members, and is now retired. Another interested candidate is Bev Bartlett who recently retired from the Alzheimer's Association. Ms. Christianson indicated that she would forward Ms. Vanderputten's application material to Board Members prior to the December 10 Board Meeting. If approved at the Board Meeting, the applicant's information and recommendation from the Board would be sent to County Executive Streckenbach to be included at a County Board Meeting

for approval in January. Ms. Swigert agreed to remain on the Board until a replacement for her position has been found.

The Committee recommended that Ms. Christianson move forward with pursuing the applicants to fill the current positions.

Ms. Christianson also noted that Mr. Rucker, Ms. Hickey, Ms. Van Donsel, and Ms. Robinson's second terms on the Board will be coming to end December 2016. As a result of these vacancies, there will be three positions for older adults and one position representing physical disabilities.

In addition, Ms. Rasmussen and Supervisor Campbell's first term will be complete December 2016.

Ms. Van Donsel, representing physical disabilities, agreed to do outreach to physically disabled veterans for a replacement.

Ms. Christianson asked Ms. Robinson if she knew anyone who may be interested in representing the older adult population with an emphasis in the area of caregiving. Ms. Robinson agreed to do outreach in this area. Ms. Hickey, representing developmental disabilities, was asked if she knew any parents of a child with an intellectual disability. Ms. Hickey stated that she would look for interested individuals at Aspiro and Ms. Relich indicated that she would check the interest level of Special Olympic parents.

#### **85.21 DRAFT PLAN:**

Ms. Christianson referred to the Brown County Specialized Transportation Assistance Program draft plan handout and indicated that there was a modest increase to the allocation. A public hearing will take place Monday, November 16 at 3:30 p.m. at the ADRC to allow comments from the public. Previously, the Brown County Human Services Department facilitated a voucher program which brought rural persons with disabilities to work services. These participants have transitioned to Family Care Managed Care Organizations who are now responsible for transporting these folks into day services, etc. In 2016, Brown County Human Services department will continue to have a van driver to transport folks from rural communities to psychiatric appointments. Ms. Christianson also referred to corresponding budgets included in the draft plan.

This year there is a special project area on the plan that outlines potential projects that 85.21 could fund in 2016 following further exploration. The ADRC will collaborate with partners to improve access and/or expand services to older adults and individuals with disabilities in Brown County in one or more of the following ways:

1. Mobility Manager - purchase expertise consultation to develop and set up a system with a goal of our community having its own Mobility Manager
2. Collaboration with Casa Alba to expand transportation options for the eligible population within the Latina/o community by hiring a Spanish speaking driver
3. Volunteer Coordinator dedicated to transportation including increasing volunteers in the rural communities as we learn more about the needs and expansion in those communities
4. Expand service hours i.e. evenings, weekends (this might require some additional paid driver time)
5. Provide specialized transportation to ensure people with dementia are able to get to and from Memory Cafes

Discussion occurred amongst the Board around current transportation options and concerns around transportation gaps in the community. Ms. Christianson stated the final plan will be presented to the ADRC Board of Directors at the December 10<sup>th</sup> meeting for approval.

**ENTER INTO CLOSED SESSION:** Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Ms. Hickey/Ms. Robinson moved to approve moving into closed session at 5:14 p.m. **MOTION CARRIED.**

**RETURN TO OPEN SESSION:** Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Ms. Van Donsel/Ms. Swigert moved to approve returning to open session at 6:18 p.m. **MOTION CARRIED.**

**A. EXECUTIVE DIRECTOR EVALUATION:**

The Committee made a combined motion to accept Executive Director's performance evaluation.

**ADJOURN:** Ms. Relich/Ms. Hickey moved to adjourn. The meeting adjourned at 6:19 p.m. **MOTION CARRIED.**

Respectfully submitted,

Kinsey Black  
Administrative Specialist